

November 15, 2007

To Whom It May Concern:

I am writing in support of Rubina Khan's application for employment. Rubina joined McHenry County College as an adjunct instructor in fall 2006. After taking a break from MCC in spring 2007, she returned to teach Composition I and II this fall.

I observed Rubina's Composition I class and was especially impressed with her emphasis on the reading-writing connection. She helps her students read critically and uses reading assignments as the basis for writing assignments. Rubina's lessons are clearly organized and include a variety of teaching methods that keep students interested and involved throughout the lesson. In course surveys, her students report that she does a good job of responding to questions and explaining course content and expectations.

Rubina is a pleasure to work with. She is always pleasant, flexible, and interested in her students. I would be happy to further describe Rubina's qualifications in a phone conversation. Please feel free to call me at 815.455.8678.

Sincerely yours,



Joann Johnson
Chair, English Department